

Oklahoma Humanities Board of Trustees Nomination Information

Oklahoma Humanities, (OH), seeks board members representative of the state's diversity in gender, ethnic, religious, racial, and geographic contexts. Active community members and humanities scholars are sought.

Vacancies on the Oklahoma Humanities Board of Trustees are filled at the annual members' meeting in September. Terms begin November 1 and are three years in length. **May 31 is the deadline for submittal of nominations to be considered for new terms. OH encourages nominations throughout the year for unplanned vacancies that may occur.**

Candidate qualifications:

1. An understanding and passion for the work of the humanities disciplines in public life
2. A commitment to be an active board member, who attends committee and board meetings
3. A commitment to support Oklahoma Humanities financially at a level equal to other charitable giving
4. A commitment to assist the board and staff in fundraising activities
5. The ability to attend occasional programs of Oklahoma Humanities and report to staff and board
6. The ability to act in a governing capacity, including participating in strategic planning and policy-making
7. A willingness to serve as an ambassador for Oklahoma Humanities and advocate on its behalf before the general public, legislators, Congress, and other partners

Nominations may be submitted by the candidate. To be considered for board membership, please do the following:

1. Sign and date the Statement of Understanding of Board Membership form.
2. Complete the nomination form.
3. Include a 2-page resume or CV.
4. Include at least one letter of recommendation addressed to the Oklahoma Humanities Executive Director. The letter should be written by someone who can address your personal or professional attributes that would make you an ideal board member, perhaps a fellow board or committee member, former professor, department head, or your employer.

These materials should be mailed together to Oklahoma Humanities, 424 Colcord Drive, Suite E, Oklahoma City, OK 73102 or emailed in one pdf to ohc@okhumanities.org.

Oklahoma Humanities Statement of Understanding of Board Membership

Members of the Oklahoma Humanities Board of Trustees:

1. Attend regular meetings, which are normally a half-day commitment. The board meets three times per year.
2. Provide leadership to board committees. Each trustee is expected to serve as an active member of at least one committee. These meetings are often held via conference call.
3. Commit time to developing financial resources for Oklahoma Humanities. This includes making a gift of a similar amount as one's current top charitable gifts and supporting other fund development activities of Oklahoma Humanities.
4. Prepare in advance for board and committee meetings; take responsibility for self-education on the major issues before the board.
5. Represent the best interests of Oklahoma Humanities especially in cases of potential conflicts of interest.

I am aware that this Statement of Understanding of Board Membership is an expression of good faith and provides a common ground from which Trustees can operate.

Prospective Board of Trustee Member's signature

Date

