



OKLAHOMA
HUMANITIES

**STATEMENT OF UNDERSTANDING AND CERTIFICATION
RESEARCH GRANTS FOR INSTITUTIONAL SPONSORS**

The applicant, represented by the undersigned project officers, understands and agrees to the following:

- 1) Any funds granted as a result of this application will be used in accordance with the plans and budget described in this request; any significant changes in activities, personnel, or budget will require prior approval by Oklahoma Humanities (OH.)
- 2) The applicant will abide by the policies of OH and the National Endowment for the Humanities.

The Statement of Understanding identifies the key personnel responsible for carrying out the project and must contain actual signatures. ***Typed signatures will not be accepted.***

The Research Scholar is responsible for administering and carrying out the project and is responsible to both the institution and to OH. A project may have only one Research Scholar. The Fiscal Agent is responsible for receiving, disbursing, and accounting for all grant funds used in a project. The Fiscal Agent is also responsible for recording and accounting for all cost-share for the institution. The Fiscal Agent answers to the institution and may not also serve as the Research Scholar. The Authorizing Official is normally an officer of the institution. This person is empowered to commit the institution to the terms of the Agreement when and if a grant award is made by OH.

RESEARCH SCHOLAR

Signature: _____

Name (Please print): _____

Address: _____

City, State, Zip: _____

Work Phone: _____ Fax: _____

E-Mail: _____

FISCAL AGENT

Signature: _____

Name (Please print): _____

Address: _____

City, State, Zip: _____

Work Phone: _____ Fax: _____

E-Mail: _____

In addition to agreeing to the Statement of Understanding, by signing and submitting this application, the Authorizing Official of the applicant institution or organization is providing the applicable certifications regarding debarment and suspension and compliance with the nondiscrimination statutes, as set forth below.

AUTHORIZING OFFICIAL

Signature: _____

Name (Please print): _____

Address: _____

City, State, Zip: _____

Work Phone: _____ Fax: _____

E-Mail: _____

CERTIFICATIONS

Grantees must comply with federal requirements as outlined in "General Terms and Conditions for General Support Grants to State Humanities Councils," (www.neh.gov/grants/manage/general-terms-and-conditions-general-support-grants-state-humanities-councils), all appendices, and related documents as mentioned therein as applicable to sub-recipients, sometimes referred to as re-grantees or sub-awardees.